

2022-23
IQAC Meetings and Resolutions.

Minutes of meeting No: 01.

85

Date : 15.06.2022.

Meeting No: 01

Time : 12:00 P.M.

Venue : Principal's Chamber.

Under the able chairmanship of the Principal, Dr. V. Rajasekhar, the members of IQAC met in the principal chamber to discuss certain academic activities and resolved the following unanimously.

1. To prepare the time-table for II, IV and VI Semesters and to upload the master-time table in cce website by the Dept of Computer Applications.

2. To prepare Annual curriculum, notes and diaries for the even semesters.

3. The mentors of csp are requested to guide their team of students effectively and complete the community service project by the end of June, 2022.

4. It is decided to conduct the presentations and viva-voce of csp in the first week of July 2022.

5. To organize awareness programmes, personality Development programmes to students.

6. To conduct coaching classes for various cets, under the guidance of Career guidance cell.

7. As the admissions for the AY 2022-23 enabled in online, it is decided to campaign vigorously as planned in the staff council meeting on 23.5.22.

8. To form a help desk for admissions with the following

members and this desk is requested to counsel the students and help them to apply online.

1. P. Ram Kumar Guest lecturer in Phy. Education
2. Nirmala Guest lecturer in Lib. Science
3. Sandhya Guest JKC Mentor.

9. To conduct Internals in the third week of August 2022.

10. To conduct rallies, flaghoisting programmes, Essay/Elocution competitions, cultural programmes that instill patriotic feelings among the students and public on the eve of 75 years of Independence [Azadi Ka Amrit Mahotsav].

11. To conduct VI Semester Mid-term exams in the first week of June, 2022, and Intramurals in the first week of July 2022.

[Signature]
CO-ordinators. 15.6.22

[Signature]
Principal 15/6/22

PRINCIPAL
S.R. Govt. Degree College
PUNGANUR-517247
Chittoor District

Members:

1. *[Signature]*
2. *[Signature]* 15/6/22
3. C. Panchore
4. T. V. D.
5. *[Signature]*
- 6.

7. C. Sowmya III B.Sc - C. Sowmya
8. G. Anand Babu III CA. - G. Anand Babu

IQAC Meetings and Resolutions.
2022-23.

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Minutes of Meeting No: 02.

Date : 03.08.2023

Meeting No: 02.

Time : 3:30 P.M

Venue : Principal's Chamber.

Under the Chairmanship of the Principal, Dr. Y. Rajaselchar, the members of IQAC met in the Principal chamber to discuss certain academic activities and resolved the following unanimously.

1. To ~~for~~ improve admissions the admission committees is instructed to campaign vigorously in the feeding colleges and villages, certain directions were given to the committee in this regard.

2. To expedite the AQAR's pending work the Criterion Co-ordinator and staff are directed to collect data as early as possible.

3. To prepare Institutional plan and plan of Action for the AY 2022-23. The Academic Co-ordinator is directed to submit the plan within a week by taking help of other senior faculty and IQAC.

4. To conduct or organize all days of national and International importance, Awareness programmes and Extension Programmes. Hence the III criterion and IV criterion coordinator are directed to prepare a plan of action in this regard in consultation with IQAC and Academic Co-ordinator.

5. With the Principal in the chair, the IQAC has reviewed the results of II and IV semesters which were declared in the month of July, 2022. The faculty who achieved low pass percentage are directed to change their TLP, use of ICT and to conduct more remedial and revisional classes and also to prepare study material and supply it to the students.

6. As the Police Constable and High Court notifications are released the career guidance cell is directed to

conduct coaching classes with the help of our college faculty and to submit the plan of action and report on these programming to ZDAC after the completion of the coaching.

7. To complete the syllabus well in advance and to conduct more number of revisional and remedial classes so as to improve results in the University exams.

8. The examination committee is directed to conduct mid-term examinations as per the Academic calendar.

9. The CSP Mentors are directed to submit the CSP records, marks allotted and everything pertaining to CSP to the CSP Coordinator.

10. The cultural club, WFC, NCC and NSS are instructed to conduct various programmes to promote national integrity and patriotism on the keeping in view of Azadi Ka Amrit Mahotsav.

[Signature]
3/8/22
co-ordinator.

Principal.
[Signature]
3/8/22

Members

K. Nandeeswarai	-	
S. Saraveng	-	<i>[Signature]</i>
T. Sreenivas	-	<i>[Signature]</i>
C. Pavithra	-	<i>[Signature]</i>
T. Rajasekhar	-	<i>[Signature]</i>
K.B. Velmarugan	-	
C. Sowmya III B.Sc	-	C. Sowmya
G. Anand Babu III CA	-	G. Anand Babu

2022-23
IQAC Meetings & Resolutions.

Minutes of Meeting No: 03.

89

Date : 02.09.2022

Meeting No: 03

Time : 4.00 P.M.

Venue: Principal's Chamber.

With the Principal in the chair the members of IQAC committee met in the Principal's Chamber to discuss certain academic activities and resolved the following unanimously.

1. As the AY 2022-23 started from 01.11.22 all the teaching faculty are directed to write their curricular plans, teaching notes and diary and keep them updated from time to time.
2. A committee was constituted with H. Anjaneya Reddy as Co-ordinator to prepare Timetable for the odd semesters and submit the same to the Principal and IQAC.
3. With the Principal in the chair the IQAC reviewed the III Semester results declared on 28.10.22 and directed the teachers who achieved less percentage to conduct more revisional and remedial classes and improve the results.
4. To constitute various academic and administrative committees for the smooth running of the college.
5. As the Academic year 2022-23 started it is decided to conduct Induction programme for I year students from 04.11.22 to 29.11.22 as per the instructions of APAC, hence the Academic Co-ordinator Sri T. Rajasekhar is directed to conduct the programme and submit a report to the IQAC.
6. All the teaching faculty is directed to organize curricular and co-curricular activities for the AY 2022-23, and further resolved to reconstitute the IQAC committee for 2022-23.

6. The 'Nodal officer for Internship' is directed to prepare Action plan and accommodate the final year students for their short term and long term internships.

7. The Examination co-ordinator is directed to plan Mid-Term Exams in the month of January or February 2023 as per the Academic calendar.

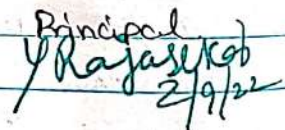
8. All the Dept. Incharges are directed to prepare Dept. plans, Dept. Activity registers and to organize Bridge Courses, Seminars, Quizzes, Field trips, GDs, Debates and document them as per the existing norms of NAAC.

9. The concerned departments and lecturers are requested to celebrate all important days and provide the reports to IQAC.

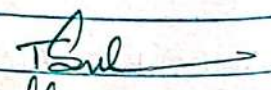
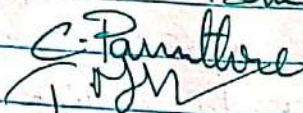
10. It is unanimously resolved to purchase a good configured desktop system for IQAC and other purposes from the available internal resources.

Co-ordinator.


21/9/22

Principal

2/9/22

Members:

1. K. Nandeeswaraiah -
2. S. Saravenga - 
3. T. Greenivay -
4. C. Pavithra - 
5. T. Rajasekhar - 
6. K.B. Velmurugan -
7. C. Sowmya III B.Sc - C. Sowmya
8. G. Anand Babu III CA - G. Anand Babu

Date: 01.02.2023

Meeting No: 04

Time: 3.45 P.M.

Venue: Principal's Chamber

With the Principal in the chair the members of IQAC met in the Principal's Chamber to discuss the following academic activities and unanimously resolved the following.

1. The Examinations Committee is directed to prepare and submit the Mid-term exam schedule to the IQAC and resolve the exam related grievances if any at the earliest possible moment.

2. To distribute the Induction programme completion certificates and blood donation certificates to the students who participated in the above programmes.

3. It is resolved to conduct certificate courses in their respective departments. The following departments are conducting the certificate courses where the titles of the programmes are mentioned against the respected depts.

- | | | |
|-----------------------|---|-----------------------|
| 1. Commerce | - | Tally. |
| 2. English | - | Communication skills. |
| 3. Computer Science | - | PGDCA. |
| 4. History | - | Study of Museums. |
| 5. Mathematics | - | Analytical skills. |
| 6. Physical Education | - | Fitness with Yoga. |

4. The IQAC and the Principal reviewed the results of I semester and suggestions were given to the low pass percentage achievers to improve the results.

5. All the departments are directed to conduct PG, I CET, Coaching classes (or any other CET's) so that students can progress to Higher Education. The incharges of the departments

are instructed to prepare study materials for the CET's and to distribute Previous Question papers to the students and to guide them in all aspects to secure seats in Higher Education.

6. The Career Guidance cell is directed to conduct awareness programmes regarding to Higher Education, Employment, Physical and Mental health and Entrepreneurship.

7. It is further resolved to buy a few computers, printers and projectors to increase the ICT facility of the college.

8. The Woman Empowerment cell is directed to conduct awareness programmes that enlighten the women students and to celebrate National Girl child Day and International women's day on a grand scale.

9. The teaching faculty is encouraged further to publish research articles, books and apply for MRP's. The research committee is directed to guide the faculty in this regard and to take necessary steps to increase research activities.

10. The ZOAC appreciates Sri K. Nandeeswaraiiah, lecturer in Commerce of our college for getting B. Zonal level Best Teacher Award presented by Zilla Parishad, Kadapa district.

11. The ZOAC further appreciates the efforts put by our students who got selected to participate in the South Indian Inter university NSS programme held in Dharwad Karnataka (K. Vasu III B.Com C.A) and K. Greenivasulu III B.Sc (MPEs) who participated in the National adventurous trekking programme held

in Haryana and B. Jayalakshmi I B.A (H.E.P) for winning Gold Medal in Inter-University Collegiate Athletic meet at S.V. University in Long Jump.

Co-ordinator.

J. Nishu
11/2/23

Principal.

P. Rajasekar
11/2/23

Members :

1. K. Nandeeswarajah -
2. S. Saravana - *S. Sarav*
3. T. Sreenivas - *T. S. Sreenivas*
4. C. Ravithra - *C. Ravithra*
5. T. Raja Sekhar - *T. Raja Sekhar*
6. K.B. Velmurugan -
7. C. Sowmya III H.S - C. Sowmya
8. G. Anand Babu III CA - G. Anand Babu

94 Minutes of the Meeting NO: 05.

Date : 03.04.2023

Meeting NO: 05.

Time : 3.00 PM

Venue : Principal's Chamber

Under the able chairmanship of the Principal Dr. Y. Rajaselchar the members of IQAC met in the Principal's chamber to discuss the following Academic activities and unanimously resolved the following.

1. The Principal and IQAC reviewed the results of the university exams of IV and II Semesters which were declared in February 2023. The teachers who got less pass percentage were directed to mend their TL methods and encouraged to use ICT facilities. They are further encouraged to under go trainings, FDPs, SWAYAM courses. They are also further directed to prepare study material and distribute the same to students and guide them to get good grades in the university exams.

2. As the Internship (Long term) for III B.Com CCA and General was completed, the nodal officer is directed to make necessary arrangements and guidance for III B.Sc and BA students for their successful completion of Internship which is mandatory for their ~~Degree~~ award of Degree.

3. The CSP Co-ordinator is directed to prepare a plan of action for the successful completion of Community Service project for II Semester students. He is directed to conduct orientation programmes to the faculty and II semester students and to divide the mentees and mentors and allot them to their respective mentors and mentees.

4. The faculty are directed to prepare their curricular and co-curricular plans for the even semesters.

5. The timetable committee is requested to prepare and submit the timetable for even semesters and submit the same to the Principal and IQAC within three days.

6. All the department incharges are requested to make sure to conduct field trips, educational tours and certificate courses. The departments are encouraged to make MOU with other institutions, universities and industries.

7. The faculties are encouraged to attend seminars, conferences, workshops, trainings, FDPs, SWAYAM, NPTEL online course for their career development and to acquire knowledge and to improve their TL methods.

Coordinator.

[Signature]
31/4/23

Principal.

[Signature]
31/4/23

Members.

1. Sri K. Nandeeswarai -

2. S. Saravana -

3. T. Sreenivas -

4. C. Pavithra -

5. T. Rajasekhar -

6. K. B. Velumangan -

7. C. Sowmya III B.Sc - C. Sowmya

8. G. Anand Babu III CA - G. Anand Babu

BOBB-23
IQAC Meetings and Resolutions.

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Minutes of the Meeting No: 06.

Date : 03.06.2023

Meeting No: 06

Time : 12.00 PM

Venue: Principal's Chamber.

With the Principal in the chair the members of IQAC met in the principal's chamber to discuss the following academic activities and resolved the following unanimously.

1. As the intermediate results were out, admission committees were formed and they are directed to campaign vigorously in the feeding junior colleges and villages. The committee members are directed to encourage the students to join in our college or to opt our college in the ensuing admissions.
2. As the even semester exams are approaching the faculty members are directed to complete the syllabus well in advance and to conduct a good number of revision and remedial classes so as to get good results in the university exams.
3. The department incharges are requested to complete the certificate course by the end of June as the exams are fast approaching.
4. The JRC of the college is requested to prepare the plan of action and reports of their activities and submit them to the IQAC.
5. The NCC, NSS, WEC, Career Guidance cell, Cultural club etc are all requested to submit the reports of the activities done by them through out the year.

6. All the departments and faculty members are requested to guide the final year students towards higher Education and Employment. In this regard the career guidance cell is directed to take necessary actions.

7. The CSP coordinator and mentors are requested to complete the community service project as early as possible and to support and guide the students in all aspects regarding to CSP.

8. To celebrate Yoga Day on a grand scale

9. To conduct revisions and remedial classes for slow learners.

coordinators.

Shruthi
21/6/23.

Principal.

Y. Rajasekar
21/6/23

Members.

- | | | |
|-------------------------|---|----------------------|
| 1. K. Nandeeswari | - | |
| 2. S. Saravana | - | <i>S Saravana</i> |
| 3. C. Pavithra | - | <i>C. Pavithra</i> |
| 5. T. Raja Sekhar | - | <i>T Raja Sekhar</i> |
| 6. K.B. Velmurugan | - | |
| 7. C. Sowmya III B.Sc | - | C. Sowmya |
| 8. G. Arund Baby III CA | - | G. Arund Baby |